

## George Derby Centre (GDC)

### Family Council – Meeting Minutes

**April 08, 2025, 3:00 p.m. – 4:00 p.m. (Boardroom & Microsoft Team)**

**Attendees:** Dave, Dale, Jennifer, John, Lauraine, Mimi, Newton, Ron, Tessie, Sohila

**Guests:** Brittany Perri (SW), Ava (Executive Director), Kam (Director of Finance), Catherine (Board Member)

**Regrets:** Albert, Deborah, Don

Topic	Discussion	Action	Person Responsible
1) Call to Order at 3:00 p.m.			Chairperson
2) Land Acknowledgement			Secretary
3) Welcome / Introductions			All
4) Review of Agenda	Covid immunisation was added to the agenda	Approved	All
5) Approve of Previous Meeting Minutes dated March 4, 2025	The meeting minutes, together with the <i>Moving to Long-Term Care Guide (MTLC)</i> and the BC Government's guide on the role of Residents' Family Councils, were distributed to council members via email on April 6, 2025.	The minutes were approved, and the MTLC Guide was discussed. It was decided to review the guide and publish the relevant sections after residency selection to provide information for residents' families.	All
6) Councillor's reports	No report		

7) <b>UNFINISHED</b> business:			
a) None			
8) <b>NEW</b> business:			
a) Quarterly update on GDC and Finance Overview, including clarification of the new format of residents' annual statements for tax purposes.	<ul style="list-style-type: none"> <li>➤ Kam has stepped down from the board and has joined GDC as the Director of Finance to modernize the accounting system.</li> <li>➤ GDC is a long-term care facility; therefore, the full amount paid by residents is fully tax deductible.</li> <li>➤ Update on the new building: if after the election, the budget remains unchanged, the building project will move to the final stage.</li> <li>➤ The daycare grand opening will take place on May 1<sup>st</sup> from 10:30 to 11:30 am. FH's media relations team and city council members will attend. FC are invited to join the event.</li> </ul>	Kam recommended that residents who previously deducted administration fees from their taxable expenses over past two years file a T1 adjustment to claim the full expense this year.	Ava & Kam

<p>b) Council's Questions</p>	<ul style="list-style-type: none"> <li>i. Staff Shortage concern</li> <li>ii. Influenza outbreak prevention &amp; intervention</li> <li>iii. Covid immunization</li> </ul>	<ul style="list-style-type: none"> <li>i. GDC is constantly hiring to fill all vacant positions. However, there is no control over nurses choosing to move to other health organizations. The FH budget is smaller than that of Vancouver Coastal Health (VCH), limiting GDC's ability to compete with VCH on wages. Yet, the number of care staff remains sufficient based on FH staffing ratios for the number of residents. If the council members hear about any deficiencies, such as missed resident showers, they are asked to report the concern directly to Ava and identify who shared the information. Ava and Kam assured the council that they are working hard to secure sufficient budget</li> </ul>	<p>Ava, Cathrine &amp; Kam</p>
-------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------

		<p>funding to support the care of GDC's 300 residents.</p> <p>ii. The primary source of Influenzas outbreaks is residents returning from hospital stays. GDC insulates the affected residents in their rooms and follows all precautionary measures to prevent the spread of virus. However, GDC cannot legally confine residents to their rooms, as this violates FH policies and poses safety risks, including fire hazards. In accordance with provincial ministry guidelines, GDC is considered the residents' home, and lockdowns are not permitted. Residents who are not sick are still allowed to attend the lunchroom. Currently, GDC lacks sufficient</p>	
--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

		<p>space to fully isolate returning residents, contributing to virus transmission. This issue will be addressed in new building, which will have a dedicated section for temporarily isolating residents coming back from the hospital to monitor their health before returning them to their regular rooms.</p> <p>iii. GDC receives information and instruction regarding Covid-19 immunizations directly from FH and follows all provided guidelines when vaccines are available.</p>	
c) Invite Guest Speakers	A council member suggested inviting a nurse care coordinator to explain the procedures and scope of their work.	SW informed the council that care coordinators' roles vary depending on the needs of the residents in their assigned sections. It was decided that council members will bring their suggestions for potential	All

		guest speakers to the next meeting.	
<b>9) Round Table</b>			
a) Volunteer for FH Regional & Provincial Meetings b) Update the Family Council's board	a) It was suggested that a new volunteer be selected for each FH meetings, with the position rotating to give all interested council members an opportunity to communicate with other care homes and represent GDC at these meetings. b) It was suggested that council members willing to serve as contact persons submit their photos, so their information can be posted on the board for families to reach out to them.	a) Jennifer volunteered. Sohila sent Jennifer's information to the meeting organizer and requested that future meeting invitations be sent directly to her. b) It was decided that any council members interested in posting their contact information should send their photos to Sohila, who will then forward them to the SW for publication and posting on the board.	Sohila, Brittnay
10) Meeting adjourned at 4:15 p.m.			
<b>Next Meeting – May 8, 2025, 3:00 pm– 4:00 pm (GDC Boardroom &amp; Microsoft Team)</b>			