

 <b>GEORGE DERBY CENTRE</b>	Position: <b>Food Services Worker</b>	
	Department: Support Services	Reporting To: Manager, Support Services

**JOB SUMMARY:**

Under the general supervision of the Manager or Support Services Supervisor, performs duties such as serving meals and delivery and retrieval of food carts. Sets up and serves lunch to staff, volunteers and visitors, receiving cash and/or meal tickets for items purchased. Prepares and combines food and beverage ingredients by procedures such as blending and slicing. Performs cleaning duties related to the maintenance of the food preparation areas and dish room.

**JOB DUTIES AND RESPONSIBILITIES:**

1. Prepares items such as meat, fish, poultry, vegetables and fruits by procedures such as grinding, flouring, breading, slicing, dicing and grating.
2. Prepares salads, sandwiches and milkshakes.
3. Prepares the dining area for meals and snacks by performing such duties as ensuring dining areas are clean and supplies of food are well stocked.
4. Removes used plates/bowls between courses and at the end of the meal and checks for items not consumed.
5. Delivers and retrieves carts throughout the centre.
6. Cleans food carts, pots, pans, dishes, kitchen equipment, floors in kitchen area, walk-in refrigerators and freezers, shelving and carts in the kitchen area. Maintains cleanliness of the area.
7. Collects all garbage in the kitchen and delivers it to the garbage disposal.
8. Sets up and serves lunch to staff, volunteers and visitors, receiving cash and/or meal tickets for items purchased.
9. Provides related training and orientation and overseeing the operation of the unit during shift
10. Along with the care staff, volunteers and families, assists in the promotion of resident hand hygiene by assisting residents to wash their hands before and after eating.
11. Actively promotes a culture of resident safety adhering to established safety policies, standards and procedures including emergency procedures.

12. Reports hazards, unusual occurrences, accidents and unsafe situations to immediate supervisor or designate.
13. Performs other related duties as assigned.

**SAFETY RESPONSIBILITIES:**

1. Demonstrates a commitment to communicating, improving and adhering to safety policies in the work environment.
2. Reports all incidents and near misses. Reports are to be made in writing.
3. Report all concerns related to resident behaviours; even if no incident/injury occurs. Reports are to be made in writing.
4. Follow safe work procedures and act safely in the workplace at all times.
5. Actively participate in all training provided to you for your safety.

**QUALIFICATIONS:**

Education, Training and Experience

Completion of Grade 10 and one (1) year's recent related experience or an equivalent combination of education, training and experience.

Skills and Abilities

Ability to communicate effectively both verbally and in writing.  
Ability to deal with others effectively.  
Ability to organize work.  
Ability to operate related equipment.  
Physical ability to carry out the duties of the position.

**REQUIREMENTS:**

- Valid clear criminal record check
- Negative TB test results conducted within the past 5 years

**CONTACT:**

To learn more about the role or apply, please email [recruitment@georgederby.ca](mailto:recruitment@georgederby.ca)

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