

<b>George Derby Centre (GDC)</b>			
<b>Family Council – Meeting Minutes</b>			
<b>August 14, 2024 3:00 p.m. – 4:00 p.m. (Boardroom &amp; Zoom Link)</b>			
<b>Attendees:</b> Dave, John, Ron, Brenda, Jennifer, Mimi, Albert, Dale, Sohila			
<b>Guest:</b> Brittany Perri (SW)			
<b>Regrets :</b> Deborah, Don, Tessie			
<b>Topic</b>	<b>Discussion</b>	<b>Action</b>	<b>Person Responsible</b>
1) Call to Order at 3:05 p.m.			Chairperson
2) Land Acknowledgement			Secretary
3) Welcome / Introductions			All
4) Review of Agenda		Approved	All
5) Prior Meeting Minutes Jun 12, 2024 Meeting	Previously emailed	Sent Aug 11th - Approved	All
6) Councillor's reports	No report		
7) <b>UNFINISHED</b> business:			
a) Funding for departments	SW explained that GDC is a non-profit organization funded by the Ministry of Health	N/A	N/A

	<p>based on the number of residents. The Ministry determines how much funding should go to each department, sets the overall budget, and specifies the details of spending. The Ministry also monitors the spending of the GDC.</p>		
<p>b) Is recruitment still an issue? Can GDC reach out to other sites?</p>	<p>SW responded, as Ava and Ronda explained during the June 12th meeting, that GDC is constantly recruiting and hiring new staff. GDC cannot transfer staff from other LTC sites; individuals must apply to become GDC employees. The current staffing levels are adequate for the residents, with FH providing funding for staffing, including additional staff if necessary. However, shortages are mostly due to sick calls or staff vacations. Staff take their vacations based on seniority, and in some cases, they are</p>	N/A	N/A

<p>c) Volunteer Recruitment</p>	<p>required to take their vacation before the end of the year.</p> <p>SW responded that Malery, who is in charge of volunteers, has returned. However, recruiting volunteers is challenging because their motivations for volunteering vary, and all volunteers must undergo a criminal record check. She asked if any members of the Family Council know a reliable person interested in volunteering at GDC to introduce them to Malery. SW also stated that she will invite Malery to our Jan 2025 meeting.</p>	<p>Invite Malery to the Jan 2025 meeting.</p> <p>The Family Council signed a thank-you card for Yoko, who maintains the garden in front of the building. John agreed to give the card to Yoko on behalf of the Family Council.</p>	<p>SW</p>
<p>d) Night Meal Service:</p>	<p>It was suggested to bring the residents closer to dinner time. Currently, staff bring them out around 4 PM, but the first course is not served until 30 to 45 minutes later.</p>	<p>SW share the issue with staff</p>	<p>SW</p>

<p>e) Posting each shift staff photos on the board allow the families to know who are in charge of that shift.</p>	<p>The Family Council requested that residents be brought out closer to when the first course is served. SW responded that some residents require 40 to 45 minutes to be prepared for dinner, so staff need to gather them early. However, she said she will share this concern. with the staff.</p> <p>The Family Council expressed concern about the management's decision to post the managers' photos instead of the staff for each shift. They requested that photos of the staff on each shift be posted on the board so that families can know who is in charge during a particular shift. SW responded that there are some logistical issues, and some staff do not feel comfortable having their photos displayed on the board for each shift.</p>	<p>Suggested to get feedback from other long-term care center to find out how they manage their communications with the residents' family.</p>	
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8) <b>NEW</b> business:			
a) Post the Family Council notices can be put on the signing book at main entrance.	SW checked the suggestion with Ave. Ava confirmed that it cannot be placed there and needs to be on the Family Council's Board.	N/A	N/A
9) Round Table			
a) N/A			
10) Meeting adjourned at 4:00 p.m.			
<b>Next Meeting – Sept 12, 2024 3:00 pm– 4:00 pm (GDC Boardroom &amp; Zoom)</b>			