

George Derby Centre (GDC)			
Family Council – Meeting Minutes			
March 13, 2024 3:00 p.m. – 4:00 p.m. (Boardroom & Zoom Link)			
Attendees: Dave, Don, Deborah, Mimi, John, Newton, Lorraine, Maria, Sohila			
Guest: Brittany Perri (SW), Ronda (Director of Care)			
Regrets : Jennifer, Albert, Tessie			
Topic	Discussion	Action	Person Responsible
1) Call to Order at 3:05 p.m.			Chairperson
2) Land Acknowledgement			Secretary
3) Welcome / Introductions			All
4) Review of Agenda		Approved	All
5) Prior Meeting Minutes Feb 14, 2024 Meeting	Previously emailed	Sent Feb 26, 2024 - Approved	All
6) Councillor's reports	No report		
7) UNFINISHED business:			
a) Staffing Levels/ Changes	There are adequate number of staffs but sometimes there	The shifts are covered by offering overtime.	Ronda

	<p>is shortage of staff due to absentees including call sick. Staff members are rotated to share experiences, provide fresh perspectives on service delivery, and contribute to changing the workplace culture.</p>		
<p>b) Care coordinators monitoring care aids during meal times.</p>	<p>Serving food is a shared responsibility among caregivers; however, occasionally, residents may miss meals.</p> <p>The speed of serving the food is fast.</p> <p>Dinning with family in dinning area is not allowed but the family member can eat with residents in their room.</p>	<p>The Care Coordinator is typically present in the dinner area and works until 4 PM. It is suggested that the care coordinator and dietitian keep a watchful eye on residents during meal times to ensure they are adequately attended to.</p> <p>The issue will be discussed with Patricia (Care Coordinator).</p>	<p>Ronda</p>

c) Names not being written on boards on unit	Logistically it is challenging since the scheduling change frequently.	Try to put the name on the board	Ronda
d) Education and training of staff e) Staff not reading residents' care plans/ info sheets	Staff, including RNs, are required to undergo annual training covering topics such as violations and pieces/GPA. The challenge lies in holding the staff accountable for implementing this training effectively in their job roles. New staff are most likely following the rules and training.	Care coordinators monitor and communicate with staff to ensure compliance with regulations and follow instructions, providing direction and offering additional training as necessary.	Ronda
d) Staff vaccination rates	Staff vaccination is no longer required.	N/A	
8) NEW business:			
a) N/A			
9) Round Table			
a) N/A			
10) Meeting adjourned at 4:00 p.m.			
Next Meeting – Apr 10, 2024 3:00 pm– 4:00 pm (GDC Boardroom & Zoom)			