

## George Derby Family Council Minutes – August 13, 2019

Tuesday, August 13, 2019 @ 14:55

Meeting Room #2339

Attending: John Knapp, Sandy Moreno, Lynda Copp, Joe Sadowski, Mary Rossi, Rita Graham, Janet Brown, Pat Weger

Regrets: Sue Clement

Guests: Ava Turner

Regrets: Dr. Gupta/Dr. Jain - Dentists

Prior to the commencement of the meeting the GD Family Council attended a tour of Derby Manor from 13:45 to 14:40. All were delighted at the facility and the programs offered to independent living seniors.

- 1) Approval of minutes from July 9, 2019
  - Approved by Joe Sadowski and seconded by Mary Rossi

- 2) Pat Weger was introduced as a prospective new Councillor. Pat's husband, Ed, in Special Care-East since September of 2016, is now moving to Special Care-West.

Ava Turner took this opportunity to announce that the Special Care Unit will now be called BSTN – abbreviation for Behavioural Supportive Transitional Neighbourhood. This name was developed by the FHA.

- 3) **Red** Action items from last month:
  - a) Reissue of last month's minutes – **Closed**
  - b) Presentation from Constable Lafreniere – **Closed** – Everyone was delighted with this presentation. Ava will follow up with the families of any residents that have telephones in their rooms, and have received any calls that are fraudulent.
  - c) The rotting lumber in the Special Care area – BSTN – has been removed. **Closed**. Ava took this opportunity to announce that Neil McWilliams has left the job of Facilities Manager and has returned to England. Carl Rowan will fill this post and will commence work in September.

**BLUE ACTION:** Ava will let Carl know: Joe reported that the trees in BSTN need pruning and removal as they are interfering with the GD structure.

- d) John: Plan for a presentation from CRA re income tax credits for residents in George Derby. John reported that Service Canada and the CRA do not make these presentations. The issues are complicated and need a professional to clarify.  
**Update.** MP for Bby/NewWest – Peter Julian – gives annual presentations re tax implications for seniors, every year at tax time. Call Peter's office 604-775-5707.

**RED ACTION:** John will connect with Lisa and hand this issue back to her for greater clarification and the new "Tax Benefits" form Lisa is preparing.

- e) **Changes in Dentistry - This item was cancelled as Dr. Jain is on leave at the present time.**
- 4) **Ava will take any questions for Dr. Jain regarding the clarification of how dentistry might look in the future. Ava will discuss these questions with Dr. Jain and will give the specific responses back to the GD Family Council.**
- 5) **Ava: Report from GD Management**
  - a) **New Employees – please see item 3 (d). Carl Rowan to commence as Facilities Manager in September.**
  - b) **New Developments – Ava is still working hard for continued success at making a more sustainable GD team by ongoing education of the employees. As well as work place etiquette education, all the Code (Red/Orange/Yellow/White) drills will be practiced throughout the year.**
  - c) **The George Derby Annual General Meeting will be on September 26, 2019 at 17:00 at the Derby Manor. Dinner will be served.**

**BLUE ACTIONS:**

- i) **Ava is reconstructing the presentation of GD on the Website.**
  - ii) **Ava will include the announcement of the GD team’s long term awards ceremony in the Derby Digest this fall. She went on to say that she includes everyone in the GD Team whether they are Administration, Nursing, Care-Aides, Housekeepers, Recreation, Dietary, Facilities, etc.**
  - iii) **Ava will meet with Suzanne (and Dr. Cameron), to discuss developing a policy regarding Specialist’s Referrals. A resident’s family caregiver is invited/encouraged to be with a resident when a specialist or doctor visits.**
- 6) **John announced that the George Derby Family Council Annual General Meeting will take place in October during a Pub Afternoon. Date TBA. John requests information to be submitted for an agenda.**
  - 7) **New Business:**
    - a) **Confirmation of Residency – John stated the UK always asks about life status of his loved one, but now a valid Passport or Photo ID is required. He presented a prototype of a document that could possibly be used to help others with this issue. Ava stated that usually all that is needed is a letter from GD Administration to confirm a resident’s status as it would be difficult to take a resident into a Government or Passport office for this requirement.**

**BLUE ACTION: Ava will develop a plan/form for future use regarding this issue.**

- b) **Open Forum:**
  - i) **In addition to the Confirmation of Residency discussion, Sandy stated that it is important that after the death of a resident, AND the last Income Tax**

declaration has been done, family members should contact CRA, request and fill out a Clearance Certificate. This process halts anyone from assuming a person's identity after death through re-use of S.I.N.

**RED ACTION:** Sandy will contribute the publication and forms for this matter.

**Update:** The two forms from CRA for the Clearance Certificate, and how to fill them out are: TX19 and for business GST352.

- ii) Sandy wanted it noted that she has requested a cutup diet through several channels for her two loved ones and it is still not being done. Others present agreed that they have also had this problem and it seems difficult to correct.
- iii) Mary wished that Suzanne would be more visible in the units.

**RED ACTION:** Ava will meet with Suzanne to discuss these two points.

- iv) Ava was asked to report on the future of the possible Long Term Care/Complex Care/BSTN unit that is being developed by the GD team, engineers, designers, City of Burnaby, BC Housing. She stated it is going well and they have 3 options for recommendation. This is an ongoing project that will be presented when the terms are finalized. After a very long, happy discussion Ava stated the GD Family Council might get a peek at the chosen development after November.
- v) Mary commented that the Recreational Team is incredible and everyone agreed at this statement.

8) Next meeting will be on Tuesday, September 10, 2019 at 14:00 in Room 2339.

9) Adjournment was at 16:15.