

George Derby Family Council Minutes – May 16,2019

Thursday, May 16, 2019 @ 14:00
Meeting Room 2339

Attending: John Knapp, Mary Rossi (arrived late), Sandy Moreno, Lynda Copp, Rita Graham (arrived late)

Regrets: Janet Brown, Joe Sadowski

Guests: Mallory

- 1) Approval of minutes from April 9,2019
 - Moved by Lynda Copp and seconded by Mary Rossi

- 2) Report from GD Management : Mallory
 - a) New recruits in management are all in place. Introduction of the new GD management will be tabled until the next scheduled meeting.
 - b) Open items from previous council meetings
 - i) Invasive medical procedures – Dr. Moseley will be invited to the next scheduled meeting.
 - ii) Emergency Preparedness – drills have been commenced – more work needs to be done – Susan will be invited to the next scheduled meeting.

- 3) Discussion with Mallory
 - a) Derby Digest newsletter is well received and is a splendid publication. More photos of residents, family and staff are needed to produce future publications. Lynda and Mary are doing an excellent job with the Family Council page.
 - b) Mallory will start budgeting for 2020 recreation events now – calendar TBA.
 - c) Mother’s Day event was wonderful. Carnations were given to residents. The Town Hall looked lovely and coffee, tea and entertainment was supplied.
 - d) The Austrian event was a success.
 - e) Mallory would like to bring back the Summer BBQ every Friday. Each unit will have a week for a lunch BBQ from noon to 1pm. Tickets will be available to family members to join the event. Entertainment will be from 1pm to 2pm.
 - f) Laura is the float/vacation/ sick time recreation employee that will be in charge of the gardens.
 - g) Adopt A Garden is posted in the Derby Digest newsletter for family to come forward and take care of a garden on the GD property. Trellises, boxes,

Planters, etc. will be provided by the Recreation Dept. for families to be responsible for their care and maintenance.

- h) Privacy issues for residents are still being reviewed regarding photos and postings of birthdays and celebrations.
- i) Mallory would like to see the Gazebo converted to a family space or for recreational programs when the weather becomes warmer.
- j) Mallory asked the council to help her by updating the Family Poster Board by way of dating the ads, notices, etc. when posted.
- k) Mallory announced that a Comfort Care Cart for palliative and end of life residents is now available for families during this thoughtful time of their loved one's life. It includes essential oils, lotions, music, etc. as well as personal items for the family should they wish to stay the night with their loved one.

4) Questions for Mallory

- a) Sandy asked Mallory to clarify the Arts and Crafts area schedule change. Mallory stated that although there was a new schedule posted in the May newsletter, the schedule will go back to being open to all residents from Monday to Friday (morning and afternoon openings). During this time each recreational staff member will be responsible for an assigned unit once a week, with a care plan for creative arts, in order to reach out to more residents that do not voluntarily come to the recreation area. Mallory is focusing on specific goals to include the residents that are not independent.
- b) Sandy voiced her concern regarding the prolonged ringing of the alarms on units. It appears that this mostly happens on evenings and weekends when administration staff is not present. The Wanderguard alarm is the most distressing and rang for more than 30 minutes one evening.

ACTION: Ava – will check into why the Wanderguard and Bed alarms are not being resolved quickly. Also, can a response report be generated? Will the Wanderguard be activated if a resident goes to the unit's outside fenced area? Who will look after the resident during this warning, or does it go off?

- c) Mary would like to see families clean up after themselves. She asked if they could be reminded in the newsletter to keep our beautiful facility looking that way.
- d) Visitor parking becomes very crowded, especially on weekends and during events. It should be noted that staff sometimes park in this area and it is for visitors only. Staff has their own parking lot, or they can park on the street.

ACTION: Ava – will inform her unit leads to make the staff aware of this issue.

- e) Lynda asked about the availability of WiFi password is "guestwifi". Connectivity is an issue for cell phones and tablets in some parts of G.D.

ACTION: Ava – follow-up with technical support for WiFi help.

f) Mary has still not been satisfied regarding CareRx's accounting and billing procedures regarding medications and supplements.

5) Income tax caregiver benefits

- a) John researched pages and pages of information from this area of the CRA website. Each caregiver will have a different area of interest regarding this deduction. Firstly, though, the resident must have an accredited Disability Tax Credit from the CRA before any tax deductions can be given.
- b) George Derby Centre is a full care residential care facility and all expenses should be able to be claimed at tax time – not how it is now.
- c) There are volunteers at GD during tax season that will do a resident's income tax if they do not have a family member to accomplish this.

ACTION: Lisa Yee – needs to give the family council a detailed report on CRA requirements for tax deductions.

6) New Business:

- a) A few minutes before adjournment, a caregiver of a resident (Sue Clement) arrived at the meeting room to ask if she could join the Family Council. She is unhappy with the care at GD for her loved one. John will email her with all the particulars of the Family Council.
- b) Mallory offered copies of her "Volunteers needed!" brochure to all councillors. We will distribute those brochures to nearby community centres, libraries, etc.

7) Next meeting – Tuesday – June 11, 2019 at 14:00 in Room 2339.

8) Adjournment – 15:25pm.